



IMPACT PARTNERSHIP GROUP Agreement

Goals

- Establish an organizational structure to allow K-2 IMPACT to continue to grow across the state, while maintaining the integrity, quality and effectiveness of the IMPACT professional development program.
- Continue to provide high quality professional development for K-2 teachers, leading to increased student conceptual understanding and achievement in mathematics.
- Provide statewide communication and coordination that would allow the refinement of current courses and the development of future IMPACT courses.
- Provide an infrastructure through which Partners could be a part of future grants or other funding opportunities and statewide initiatives.

Organizational Structure

The Teaching & Learning Collaborative (TLC), the recipient of past IMPACT grants from ODE and the current coordinator of IMPACT statewide, will continue as the lead coordinator of the IMPACT Partnership Group.

Assurances

By agreeing to be a member of the IMPACT Partnership Group, certain assurances are guaranteed by TLC and certain assurances are agreed to by the Partner organizations.

These assurances are as follows:

A. TLC assures that it will:

- 1) Maintain and revise quality program materials including:
 - Coordinating an advisory board of mathematics leaders to monitor and revise the program and materials.
 - Maintaining and revising curriculum materials and flyers for the sessions
 - Coordinating the development of any future IMPACT courses as recommended by the Advisory Board and/or Partners.
- 2) Assure that trained IMPACT facilitators are available in various parts of the state to teach all current IMPACT courses by:
 - Conducting yearly training sessions for facilitators from all participating sites to share any revisions, lessons learned, and gather feedback about the program.
 - Working with sites to select additional qualified IMPACT facilitators as needed/desired
 - Providing initial training for new facilitators.
 - Providing complete facilitator notebooks as a part of the training.



- 3) Promote K-2 IMPACT statewide by:
 - Creating promotional materials for IMPACT, including suggestions for potential funding sources that buildings/districts could use to support IMPACT.
 - Conducting presentations at conferences and for districts or buildings to explain and promote IMPACT.
 - Coordinating efforts to promote the program with the IMPACT Advisory Board
- 4) Seek funding for sites to present IMPACT by:
 - Maintaining close communication with and advocating for IMPACT with ODE and other potential state funders.
 - Explore opportunities for new funding through federal agencies, corporate initiatives and national foundations.
 - Submit grants or proposals that will include the Partnership Group to appropriate funders.

B. The Partner Sites assure that:

- 1) TLC is the Statewide Coordinator for the IMPACT Partnership Group through:
 - Recognizing that the Teaching & Learning Collaborative as the lead developer has proprietary rights to the IMPACT professional development program.
 - Agreeing that any IMPACT sessions conducted for schools or districts other than the district/site trained will be through contract with the TLC and/or the Partnership group. *(This will be handled on a case-by-case basis)*
- 2) The site will maintain trained IMPACT facilitators, including:
 - Working with TLC to assure that at least two trained facilitators are prepared to conduct IMPACT sessions. Those facilitators could be people current facilitators or new facilitators that are selected jointly by the Site and TLC.
 - Sending new facilitators to Facilitator Training or for newly developed classes where they will receive a current facilitator notebook and training.
 - Having the option of sending previously trained facilitators to a update training, which will be offered yearly. All revisions and new materials will be highlighted and a new facilitator notebook will be provided.
 - Agreeing that the site or individuals will be responsible for hotel and mileage costs associated with the trainings.

C. All parties will agree to the following related to providing IMPACT sessions:

- If the site wishes to offer IMPACT sponsored by the site (as was done under the ODE IMPACT grant) the following parameters will apply:
 - Use the most current materials provided to the Partnership.
 - Sessions will be instructed by trained facilitators.
 - Books needed to instruct the course will be provided by the site. A current list of materials and resources will be provided by TLC.



- Participants can be charged a fee for IMPACT in-person sessions if necessary. TLC will provide additional information regarding costs associated with the program as a proposed guideline for the Partnership Group.

By participating in the IMPACT Partnership Group, the site agrees to pay a partnership fee each year the IMPACT program is offered.

Two formats are offered to the partnership sites:

- **Initial Facilitator Training for the site:** A fee of \$3,500 includes the training of up to three site facilitators, detailed facilitator agendas, session powerpoints, a facilitator binder for each member of the team, support during implementation; and up to 25 participant binders.
- **Partnership Fee:** Once a site has trained facilitators, a yearly fee of \$1,500 will cover costs of ensuring program materials are maintained and facilitators are supported during implementation of the program. This fee also includes the 25 participant binders needed for the session.

TLC will continue to seek state and/or national funding to support the IMPACT program at the sites. All members of the Partnership Group will be included in any proposals.

This agreement is entered into on _____ (date) by the Teaching & Learning Collaborative and _____ (organization)

Organization Representative Date

Kelli Shrewsberry, TLC Director Date